

**Staff Jurisdiction Analysis Summary
City of Daly City, San Mateo County
2012-13 CalRecycle Jurisdiction Review Cycle**

Based upon review of diversion program implementation, LAMD staff recommends Daly City (City) as making a good faith effort (GFE) to meet the requirements of AB 939. A number of program improvements have been made this review cycle, which include: the hauler dedicating two recycling coordinators to target large generators, an organic/food collection program for City offices, and the distribution of comprehensive educational materials for Mandatory Commercial Recycling (MCR) and other programs. Furthermore, a new franchise agreement will begin in July, 2015, that will add residential/commercial food collection and improve reporting amongst other enhancements. Diversion and recycled content procurement programs appear effective as summarized below:

- **Residential:** The City has a single stream recycling collection program whereby all single family residents are automatically provided three carts (trash, recycling and greenwaste). The hauler automatically provides a 64 gallon recycling container and most residents have a 32 gallon container for trash. Additionally, residents generally select a 32 gallon container for green waste because most yards are smaller and do not generate much green waste. For multi-family complexes, the hauler automatically provides trash and recycling services. Out of the 139 multi-family complexes, there are only five that do not take advantage of recycling services. The hauler will continue to work with these complexes and has informed them of the mandatory commercial recycling law. Green waste service is provided to multi-family complexes, if requested. The City relies on the hauler's education program, which is strong. This program is extensive and provides outreach to both single and multi-family that includes community presentations, signage on carts, electronic and print information. Currently, the residential program targets all predominant recoverable material types except for food waste. This will change in July of 2015, with implementation of a new franchise agreement that includes residential food scrap collection.
- **Commercial:** The hauler has dedicated two recycling coordinators to target the commercial generators. The coordinators provide extensive education and outreach material to commercial entities. In addition, they conduct a large number of waste assessments each year. The hauler also provides food waste collection services for schools. The City will have a new franchise agreement commencing July 2015, which includes a full-scale food waste program in the commercial sector for those entities that can accommodate this type of program. Education, outreach, and monitoring activities are conducted using a variety of mechanisms to educate businesses, including electronic newsletters, bi-lingual print materials, and direct technical assistance and follow-up. The hauler has implemented manual sorting programs at the transfer station to capture more recyclable materials. There are also a number of large businesses that backhaul recyclables and don't use the city's collection program. There are economic incentives to reduce trash service including no additional cost for recycling and a reduced fee for organics collection. The hauler is monitoring quality control, for example the hauler's "camera-in-action" program allows the commercial trucks

to take a photo of any loads to document contamination. The photo is then provided to dispatch who then reports this information to the recycling coordinators who follow-up within a week's timeframe. A recycling coordinator meets with the business, shows them the photo of the issue and provides assistance, training and educational materials.

- **MCR:** The City, with assistance from its hauler, continues to implement a comprehensive commercial recycling program, which addresses the requirements of the Mandatory Commercial Recycling (MCR) law. In 2012, the hauler sent businesses an MCR letter and followed-up with two recycling coordinators who provided educational materials and outreach to the largest commercial waste generators including multi-family units. The hauler's recycling coordinators have been diligent in conducting waste assessments to ensure MCR policy is enforced. The hauler also continues to provide education and outreach in the form of print material and presentations to property managers on MCR requirements and conducts on-going monitoring. The majority of businesses and multi-family complexes are recycling. However, many multifamily complexes experience challenging circumstances, such as language barriers and spatial constraints, yet the hauler has been successful in getting most of the complexes to offer recycling service. Out of the 139 multi-family complexes, there are only five that do not take advantage of recycling services. The hauler will continue to work with these complexes and has informed them of the mandatory commercial recycling law. The high number of businesses recycling is a reflection of the strong education efforts made by the hauler.
- **Construction & Demolition (C&D) Debris:** Building Department staff explain the requirements to applicants and provide a brochure and C&D recycling guide. The City's C&D ordinance requires projects exceeding a certain threshold are required to submit a Waste Management Plan. Diversion is encouraged through the use of the City's franchise hauler and approved C&D recycling facilities. The Building Department monitors and enforces the C&D ordinance, which requires the forfeiture of a deposit if the applicant does not meet the 50% diversion requirement. However, the City has a large number of forfeited deposits resulting in a deficiency for tracking disposal/diversion. It is not known if the reason for the large number of forfeited deposits is that the material is not being taken to the certified facilities to be diverted at levels of 50% or greater or if the permit applicants do not want to provide documentation. It is highly likely that the material is being diverted because the City is surrounded by numerous C&D facilities with diversion rates higher than required in the City's ordinance. CalRecycle staff has encouraged the City to take steps to determine how much disposal/diversion is taking place and to track it better in the future. During this review cycle, LAMD staff worked with the City to establish a timeline to incorporate CalGreen information into the C&D ordinance brochure and flyer and to post this information on its website. To further assist the City, LAMD staff provided the City with a CALGreen requirements brochure. LAMD staff will monitor the incorporation of CALGreen language into C&D forms and the City's flyer as well as to monitor the enforcement of its C&D ordinance.

- **Government:** The majority of staff are long time employees and there is a strong culture of recycling and waste reduction. In 2013, Daly City added organics/food collection program to City facilities. While recycled-content procurement is adequate, LAMD staff will continue to work with the City to institutionalize RCP purchases, determine what percentage of all purchases are RCP and determine whether implementing a procurement policy is advantageous.